**Internal Committee Agenda**

January 15, 2025

3:00 p.m. – 4:00 p.m.

Meeting held virtually via Zoom

Agenda

1. Call to Order
2. Old Business
   1. 2025 Budget & Re-Org Approved by Board
   2. Workplan Review
   3. Internal Controls and Procedures
      1. COI and Confidentiality Policy Update
      2. Investment Policy
      3. Gift Acceptance Policy
      4. Credit Card Procedures
3. New Business
   1. Financial Reports – December 2024 Attachment 1
      1. Profit & Loss Statement
      2. Balance Sheet
      3. Cashflow Statement
   2. FY 2024 Audit Prep
4. Adjourn